

## **ITEMS NEEDED TO OBTAIN A PERMIT FOR RESIDENTIAL PROJECTS:**

Inspections must be called in by 4:30 pm the business day prior.

- \*\* Septic Approval- Health Dept. (997-8320) or connection approval from utility.
- \*\* Copy of survey showing house location or if in subdivision, copy of site/plot plan showing house location.
- \*\* Development permit application- if property is located in a flood plain.
  
- \*\* Completed building permit application-
  - Make sure directions are given.
  - Make sure there is a good/detailed description of proposed work.
  - A list of licensed sub contractors is required, or an owner can list himself as being responsible for the electrical, plumbing, or mechanical work
- \*\* Completed residential summary worksheet.
- \*\* Modular construction-must provide copy of footing/foundation wall specifications and bonding/marriage wall specifications.
- \*\* North Carolina Energy Code Compliance Certificate
- \*\* Owner/Builder statement if owner is acting as general contractor.
- \*\* Workman's Compensation coverage form (\$30,000 or greater)
- \*\* An approved erosion control plan approved by the NC Dept of Natural Resources for land disturbing activity over 1 acre in accordance with GS 113A-52 (6) and GS 113A-57.
- \*\* Contractors need to provide a current state contractor's license and certificate of insurance.

### **Inspection Information**

- \*\* Everything must be inspected prior to being covered.
- \*\* All inspections must be called in by person licensed and/or responsible for the work.