

**CITY COUNCIL
AGENDA**

**June 9, 2015
7:30 p.m.**

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Reverend Robby Stewart, Pastor of Crestview Baptist Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the May 12, 2015 Regular Meeting (enclosed) and June 2, 2015 Budget Work Session/Planning Retreat. (distributed separately)**
 - B. Tax Collector's Report. (See Pages 4-7)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of May 31, 2015.**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board. (none)**
 - A. Set Public Hearing.**
 - B. Hold Public Hearing.**
 - C. Minutes from Various Boards**
- 6. Consideration of Adoption of Ordinance to officially Closeout the following Projects: 41-Fund South Street Sewer Project;
42-Fund Hook-up South Street Project;
61-Fund Ellerbe Sewer Project (and)
66-Fund Hitchcock Place (See Pages 8-9)**

City Council Agenda

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- 7. Consideration of Adoption of Budget Amendments required to balance/adjust the current year (FY 2014-2015) Budget. (See Page 10)**
- 8. Hold Public Hearing on proposed FY 2015/2016 Rockingham City Budget. (Budget Document previously distributed.)**
- 9. Consideration of Adoption of Fiscal Year 2015-2016 City of Rockingham Budget Ordinance. (See Ordinance Pages 11-16)**
- 10. Consideration of various City Board appointments/reappointments. (See enclosed memo from City Clerk)**
- 11. Business by Visitors.**
- 12. Business by City Clerk.**
- 13. Business by City Manager.**
- 14. Business by City Attorney.**
- 15. Items of discussion by City Council Members.**
- 16. Business by Mayor.**
- 17. Adjournment.**

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

UNCOLLECTED TAXES

YEAR	AMOUNT	May 2015
2014	61,275.90	
2013	30,293.96	
2012	22,771.72	
2011	19,541.27	
2010	14,255.57	
2009	11,401.28	
2008	9,596.26	
2007	5,520.25	
2006	4,397.87	
2005	3,988.97	
2004	3,014.77	
	61,275.90	Total Current Year
	124,781.92	Total Past Years
	186,057.82	Total All Years

ORDINANCE

CLOSEOUT CDBG PROJECT 41 – FUND South Street Sewer

Decrease	41-375-1000	South St. Sewer Proj	52,579.76
Decrease	41-430-2090	Adm. CDBG South St.	1,629.60
Decrease	41-530-3450	Activity South St.	50,950.16
Increase	41-367-2000	Sales Tax	2,421.22
Increase	41-660-8990	Trans to UDAG	2,421.22

CLOSEOUT-CDBG PROJECT 42 – FUND Hook-up (South St.)

Decrease	42-375-1000	CDBG Hook-up Proj.	8,686.42
Decrease	42-430-2090	Adm. Hook-up Proj.	162.74
Decrease	42-530-3450	Activity Hook-up Proj	8,523.68

CLOSEOUT 61 - FUND ELLERBE SEWER PROJECT

Increase	61-367-2000	Sales Tax	13,380.09
Increase	61-394-1000	Cont Fr UDAG	68,357.42
Decrease	61-396-1000	Res. Fr Ellerbe	27,778.51
Decrease	61-430-3040	Professional Services	27,750.00
Increase	61-430-3450	Cont. Services	86,809.00
Decrease	61-430-5730	Land Agreement	5,100.00

CLOSEOUT 66-FUND HITCHCOCK PLACE

Increase	66-396-1000	Proceed Sale of Cell Tower	240,000.00
Increase	66-367-2000	Sales Tax Refund	19,066.70
Decrease	66-395-1000	Cont Fr City of Rockingham	50,500.00
Increase	66-367-0000	Lease Pay. (Pattan's)	300,000.00
Increase	66-395 2000	Trans Fr UDAG	1,362.53
Increase	66-430-3040	Professional Services	29,989.57
Increase	66-430-3450	Contracted Services	328,929.00
Increase	66-430-5740	Equipment	151,010.66

Adopted this the 9th day of June, 2015

Signed: _____
M. Steven Morris
Mayor

Attest:

Gwendolyn F. Swinney, CMC, City Clerk

City of Rockingham, NC
BUDGET ORDINANCE
AMENDMENTS FOR FISCAL YEAR END
2014-15

10 – GENERAL FUND

10-335-1000	Miscellaneous Revenues	Increase	1,000.
10-391-1000	Loan Proceeds	Increase	272,126.
10-301-1001	Auto Taxes	Increase	67,500.
10-355-1000	Building Permits	Increase	27,856.
10-460-3450	Contracted Services	Increase	20,000.
10-500-3450	Contracted Services	Increase	20,000.
10-500-4330	Departmental Supplies	Increase	25,000.
10-500-5720	Capital Outlay-Grounds	Increase	25,000.
10-530-5740	Capital Equipment	Increase	272,126.
10-550-2160	M&R Equipment	Increase	10,000.
10-610-1020	Salaries	Increase	17,000.
10-660-8990	Contingency	Decrease	25,000.
10-440-3040	Tax Collection Fee	Increase	3,500.
10-910-8933	Debt Service	Increase	856.

30 – ENTERPRISE FUND

30-371-1000	Water & Sewer Charges	Increase	200,000.
30-660-8990	Contingency	Decrease	25,000.
30-720-3040	Professional Services	Decrease	25,000.
30-750-1020	Salaries & Wages	Decrease	10,000.
30-810-5730	Capital Outlay	Decrease	25,000.
30-810-4320	Chemical	Decrease	40,000.
30-815-5740	Capital Outlay Equipment	Increase	225,000.
30-815-4320	Chemical	Increase	100,000.

Adopted this the 9th day of June, 2015.

Signed: _____
M. Steven Morris
Mayor

Attest:

Gwendolyn F. Swinney, CMC, City Clerk

**BUDGET ORDINANCE
FISCAL YEAR 2015-2016**

BE IT ORDAINED by the City Council of the City of Rockingham, North Carolina, as follows:

Section 1. APPROPRIATIONS. The following amounts are appropriated for the operations of the city government and its activities for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016.

SCHEDULE A. GENERAL FUND EXPENSE

GOVERNING BODY	266,300
ADMINISTRATION	472,693
FINANCE	315,852
PLANNING & INSPECTIONS	327,010
PUBLIC BUILDINGS & GROUNDS	435,159
POLICE DEPARTMENT	2,901,984
FIRE DEPARTMENT	1,214,612
MAINTENANCE SHOP	128,819
STREETS – REGULAR	310,199
STREETS – POWELL BILL	314,664
SANITATION	1,281,978
TOURISM	77,001
RECREATION	667,597
CULTURAL/LIBRARY	127,471
CEMETERIES	117,330
GENERAL ADMINISTRATION	495,000
CONTINGENCY	25,000
DEBT SERVICE	381,504
TOTAL GENERAL FUND EXPENSES	9,860,173

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SCHEDULE B. ENTERPRISE FUND EXPENSE

ADMINISTRATION	2,344,830
UTILITIES MAINTENANCE	1,038,470
WATER PLANT OPERATION	1,189,921
WASTEWATER TREATMENT	2,662,287
DEBT SERVICE	- 0 -
CONTINGENCY	<u>25,000</u>
TOTAL ENTERPRISE FUND EXPENSE	7,260,508

SCHEDULE C. URBAN DEVELOPMENT ACTION GRANT

ECONOMIC DEVELOPMENT PROJECTS	<u>693,181</u>
TOTAL EXP. URBAN DEV. ACTION GRANT FUND	693,181

SCHEDULE D. CAPITAL PROJECT FUND

RESERVE FOR FUTURE WATER PLANT	<u>225,590</u>
TOTAL EXPENSE CAPITAL PROJECT FUND	225,590

SUBTOTAL OF ALL APPROPRIATIONS	18,039,452
GRAND TOTAL OF ALL APPROPRIATIONS	18,039,452

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SECTION 3. ESTIMATED REVENUES. It is estimated that the following revenues will be available to meet the foregoing appropriations during the Fiscal year beginning July 1, 2015 and ending June 30, 2016:

SCHEDULE A. GENERAL FUND REVENUE

CURRENT YEAR'S PROPERTY/AUTO TAX	3,010,986
CURRENT YEAR'S SALES TAXES	1,942,000
CURRENT YEAR'S PRIVILEGE TAX	1,200
CURRENT YEAR'S VEHICLE/LICENSE TAX	35,000
ALL PRIOR YEAR'S TAX	69,977

TOTAL LOCAL TAXES **5,059,163**

REVENUE FROM STATE TAXES	947,550
POWELL BILL AID	314,664
ARREST FEES, PENALTIES, INTEREST	32,500
OTHER REVENUE SOURCES	3,006,296

TOTAL ADDITIONAL REVENUE **4,301,010**

APPROPRIATED FROM FUND BALANCE **500,000**

GRAND TOTAL, GENERAL FUND REVENUE **9,860,173**

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SCHEDULE B. ENTERPRISE FUND REVENUE

WATER & SEWER CHARGES	6,420,000
INVESTMENT INTEREST	2,800
CONNECTION FEES	10,000
OTHER REVENUE	37,000
CONT. FROM GENERAL FUND	- 0 -
FUND BALANCE APPROPRIATED	790,708

GRAND TOTAL ENTERPRISE FUND REVENUE 7,260,508

SCHEDULE C. URBAN DEVELOPMENT ACTION GRANT FUND

INCENTIVE LOAN REPAYMENTS	8,700
RENTAL INCOME	30,000
INTEREST ON INVESTMENTS	650
APPROPRIATED FROM FUND BALANCE	653,831

GRAND TOTAL UDAG FUND REVENUE 693,181

SCHEDULE D. CAPITAL PROJECTS FUND

INTEREST ON INVESTMENTS	230
APPROPRIATED FROM FUND BALANCE	225,360

GRAND TOTAL CAP. PROJECT FUND REVENUE 225,590

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SUBTOTAL, SCHEDULES B, C, D	8,179,279
TOTAL ALL, REVENUES	18,039,452
LESS INTERFUND TRANSFER	- 0 -
GRAND TOTAL, ALL REVENUES	18,039,452

SECTION 3. TAXES LEVIED. There is hereby levied the Ad Valorem tax rate of \$.48 per \$100 valuation of taxable property, as listed for taxes as of January 1, 2015, for the purpose of raising revenues to finance the foregoing appropriations. This tax rate is based upon an estimated total valuation of \$ 660,539,720 (586,764,720 property and 73,775,000 auto) and an estimated collection of 97.60% for property and collection rate of Auto Tax in accordance with Statutory Authority.

SECTION 4. SPECIAL AUTHORIZATION. The Budget Officer shall be authorized to reallocate departmental appropriations among the various line item expenditures of the department as said officer believes necessary. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, provided that no departmental budget shall be reduced by more than ten percent without the prior approval of the City Council. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered into the minutes.

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SECTION 6. DISTRIBUTION. Copies of this Ordinance shall be furnished to the Finance Officer of the City of Rockingham to be kept by her for her direction in the disbursement of funds.

The foregoing Budget Ordinance was introduced by Councilman _____, who moved its adoption. Motion for adoption was seconded by Councilman _____ and when put to a vote was adopted this _____ day of _____, 20____.

AYES: _____ **NAYES:** _____

**M. Steven Morris, Mayor
City of Rockingham, North Carolina**

ATTEST:

**Gwendolyn F. Swinney, CMC
City Clerk**

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

To: Monty Crump, City Manager
From: Dave Davis, Parks and Recreation Director
Date: June 3, 2015
Subject: Activity Report

The following is a short list of activities involving our department this month.

June 4 th	Orientation for Summer Employees
June 6 th	Browder Park Pool opens
June 15 th	1 st Session of Swim Camp and Summer Day Camp
June 16 th	Women's Slow-Pitch Softball League Regular Season Begins (New Program)
June 17 th	Baseball and Softball Regular Seasons Ends
June 18 th – 20 th	Baseball/Softball All-Star Tournaments
June 22 nd	Girls Dixie Softball All-Star Tournament (Oakboro, N.C.)
June 27 th	Coach Pitch (Baseball) District Tournament (Norwood, N.C.)



FIRE CHIEF
HAROLD ISLER
ADMIN. ASST.
KRISTY PLAYER

ASST. CHIEF
DAVID MULLIS
CAPTAIN

May-15

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of May 2015.

Total Alarms:	<u>34</u>	In Town:	<u>33</u>	Out of Town:	<u>1</u>
Turn In Alarms:	<u>0</u>	Silent Alarms:	<u>34</u>	Structure:	<u>0</u>
Wrecks:	<u>15</u>	Alarm Malf:	<u>4</u>	Good Intent:	<u>7</u>
Smoke Scare:	<u>0</u>	Vehicle fire :	<u>1</u>	Trash:	<u>0</u>
Power line down:	<u>0</u>	Haz Mat: (meth lab):	<u>0</u>	Gas Leak/Spill:	<u>1</u>
Illegal burn:	<u>0</u>	Co detector:	<u>1</u>	Assist Police:	<u>1</u>
Electrical:	<u>0</u>	Assist EMS:	<u>3</u>	Mutual Aid:	<u>1</u>

Hours Spent on Calls:16 hours 14 minutes

Total Property Exposed to Fire:	<u>\$1,000.00</u>
Total Property Damaged by Fire:	<u>\$500.00</u>
Total Property Saved:	<u>\$500.00</u>

During the month of May full time members of the fire department averaged 31 training hours per person; part-paid members averaged 7 hours per person for the month.

Public Life & Safety:

- ~Installed 3 car seats
- ~Inspections:24
- ~Participated in the Richmond County Special Olympics at the High School
- ~Participated in a live burn training
- ~Sparky visited the Lion's Club for their annual golf ball tournament
- ~All ladders and serving testing for the trucks have been tested for the year and all passed

Respectfully Submitted,

Fire Chief
Harold Isler



Rockingham Police Department



W.D. Kelly, Chief of Police

To: Monty Crump

WDK From: W. D. Kelly
Chief of Police

Date: June 2, 2015

Ref: May Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	<u>1234</u>
Animal Control Calls:	<u>66</u>
Alarm Calls	<u>137</u>
Escorts:	<u>95</u>
Unlock Vehicles:	<u>122</u>

Charges Generating Arrest:

Felonies:	<u>17</u>
Misdemeanors:	<u>62</u>
Drug Violations:	<u>01</u>
Juvenile:	<u>1</u>
Warrants Served:	<u>92</u>
Citations:	<u>169</u>

Accidents Reported/Investigated:

Property Damage only:	<u>51</u>
Personal Injury:	<u>05</u>

Officer Hours Spent in Court:	<u>43</u>
Officer Training Hours Logged	<u>620</u>

Items of Interest:

Our annual Junior Police Academy will be held June 22nd – June 26 this year. We are now accepting applications and expect another great group of cadets.