

ROCKINGHAM
NORTH CAROLINA
A CITY LOOKING FORWARD

February 14, 2012
Agenda Packet

**CITY COUNCIL
AGENDA**

**February 14, 2012
7:30 p.m.**

- 1. Opening of meeting by Mayor Eugene B. McLaurin, II.**
- 2. Invocation.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the January 10, 2012 Regular Meeting.**
 - B. Tax Collector's Report. (See Pages 6-7)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of January 31, 2012.**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
 - C. Authorize Tax Collector to advertise Tax Liens for the 2011 Tax Year in accordance with N.C.G.S. 105-369. (See memo Page 8)**
- 5. Business by Planning Board.**
 - A. Set Public Hearing. (none)**
 - B. Hold Public Hearing. (none)**
 - C. Minutes from Various Boards. (enclosed separately)**
 - D. Discussion of Progress Assessment for City's Land Use Plan "Shaping Our Future: 2012". (See separate memo)**

- 6. Consideration of Budget Amendments to 2011/12 Powell Bill.
(See Manager's Comments & Page 9)**
- 7. Consideration of Approval to Grant Condemnation Authority to Acquire Easements/ Land Required for the Rockingham-Elberbe Wastewater Project.
(See Manager's Comments)**
- 8. Consideration of Adoption of Language Access Plan (LAP) to meet required compliance of Community Investment & Assistance (CI) for Community Development Block Grant (CDBG) program. (See memo and proposed plan enclosed separately)**
- 9. Presentation of Rockingham Fire Department's 2011 Annual Report by Fire Chief Charles Gardner. (Enclosed separately)**
- 10. Business by Visitors.**
- 11. Business by City Clerk.**
- 12. Business by City Manager.**
- 13. Business by City Attorney.**
- 14. Items of discussion by City Council Members.**
- 15. Business by Mayor.**
- 16. Adjournment.**

MEMO TO: Mayor Gene McLaurin & City Council
FROM: Monty R. Crump, City Manager
DATE: February 7, 2012
RE: Agenda Items & Items of Interest

CONSENT AGENDA:

(No Comments)

REGULAR AGENDA:

**6. Consideration of Budget Amendments to 2011/12 Powell Bill.
(Page 9)**

As noted in last month's packet the City had received its total funding allocation of Powell Bill funds for 2011/12. The total allocation received for current year is \$271,036.77 which exceed budget by \$5,515.77. The proposed budget ordinance will balance the Powell Bill for the year as required.

7. Consideration of Approval to Grant Condemnation Authority to Acquire Easements/Land Required for the Rockingham-Ellerbe Wastewater Project.

This project is close to being put out to bid and the City has not been able to acquire land/easement for one piece of property required for the main pump station. Staff has been in negotiations with the property owners and we feel like condemnation is not going to be required. However, the negotiations are now about three (3) months old and we do not have a deal. In the event that staff is unable to successfully negotiate a deal with the property owners in the next couple of weeks the timeline of project requires that Council authorizes condemnation. As usual condemnation is not required in the end, but sometimes the threat of condemnation will help bring the matter to a close. I believe that this is one of those situations.

ITEMS OF INTEREST:

1. The pre-bid conference for contractors bidding on the DPK-R project will occur on Wednesday, February 15, 2012 at 11:00 a.m. at the McKenzie Building. Bids are due to be opened on February 28, 2012. It is anticipated that a recommendation for contract award will be on the March, 2012 Council Agenda.
2. In conjunction with the 2011 Annual Report of the Rockingham Fire Department, please find enclosed memos from Chief Gardner discussing several ISO rating issues that the City needs to consider and address. Some of the issues are future budget items and I wanted to share this information with Council to give you an idea how ISO is an ongoing process and the efforts that are involved to improve and maintain rating.
3. The 2012 Plaza Jam Concert Series has been set and the schedule is as follows:

May	-	Chairmen of the Board
June	-	The Tams
July	-	Sea Cruz
August	-	The Magnificents Band
September	-	Too Much Sylvia
October	-	Jim Quick & Coastline
4. Staff continues to work on ThunderFest 2012 and NASCAR's return to The ROCK on April 15th and expect some exciting announcements related to that in the near future.
5. John Massey has accepted bids on the Franklin Streetscape Project and in the event the bids and procedures are approved by NCDOT in a timely manner this bid award may be presented at the Council meeting. Funds for the project are to come from NCDOT Beautification Funds (enhancement dollars) so it is a requirement that everything is approved prior to Council action.

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

UNCOLLECTED TAXES

YEAR	AMOUNT	DATE: January 2012
2011	299,420.62	
2010	47,385.24	
2009	26,455.52	
2008	20,039.19	
2007	10,831.87	
2006	8,645.91	
2005	7,710.44	
2004	6,165.86	
2003	5,109.91	
2002	4,399.83	
2001	3,768.04	
	299,420.62	Total Current Year
	140,511.81	Total Past Years
	439,932.43	Total All Years



To: Mayor & Rockingham City Council Members
From: Lauren Turner, Tax Collector *LT*
Date: February 1, 2012
Re: Request to Advertise Tax Liens

The Tax Collector for the City of Rockingham requests approval of the Council to advertise Tax Liens for the 2011 tax year in accordance with NC G.S. 105-369.

**Budget Ordinance
Amendments
Fiscal Year 2011-12**

POWELL BILL AMENDMENTS

Increase	10-343-2000	Powell Bill Allocation	5,515.77
Increase	10-399-2010	Powell Bill Fund Balance	24,114.83
Increase	10-570-3450	Powell Bill Cont. Services	29,630.60

Adopted this the 14th day of February 2012.

Signed: _____
Eugene B. McLaurin, II
Mayor

Attest:

Gwendolyn F. Swinney, CMC, City Clerk

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

REVENUES AND EXPENDITURES
PERIOD ENDING JANUARY 31, 2012

<u>GENERAL FUND</u>	<u>CURRENT YTD</u>	<u>PRIOR YTD</u>	<u>JANUARY 2012</u>	<u>JANUARY 2011</u>	<u>DECEMBER 2011</u>
<u>TOTAL REVENUES:</u>	\$ 5,466,699.07	\$ 5,625,145.47	\$ 1,519,142.31	\$ 891,453.49	\$ 841,401.61
<u>EXPENSES:</u>					
Goven. Body	142,373.23	112,697.33	10,934.52	9,309.94	22,824.98
Administration	203,445.64	231,988.22	31,549.72	29,638.62	17,308.64
Finance	149,446.45	146,649.48	17,987.64	17,420.71	21,010.54
Planning & Inspections	186,487.07	159,469.13	19,457.11	20,278.73	32,795.82
Public Buildings	205,222.55	198,374.02	24,773.80	20,920.65	25,042.17
Police	1,435,206.79	1,355,235.73	191,923.07	183,711.97	190,642.02
Fire	583,052.60	564,969.64	77,951.36	80,634.61	68,321.68
Maint. Shop	63,017.96	62,009.82	8,686.16	8,170.53	8,063.15
Street	145,232.08	143,724.94	20,673.04	19,970.50	19,075.78
Powell Bill	382,128.48	106,566.03	12,943.70	16,977.71	44,565.46
Sanitation	645,065.18	885,618.51	104,975.24	79,714.81	82,030.35
Recreation	263,791.31	290,056.28	26,845.31	33,510.25	24,816.84
Cultural & Library	42,976.84	44,848.77	5,650.89	6,347.28	5,009.10
Cemetery	56,368.31	54,599.69	6,947.79	6,458.74	6,627.08
General & Admin.	229,625.07	224,881.72	31,884.52	18,463.05	39,537.78
Debt Service	385,406.81	515,572.07	204,907.37	334,822.63	29,990.15
Total	\$ 5,118,846.37	\$ 5,097,261.38	\$ 798,091.24	\$ 886,350.73	\$ 637,661.54
<u>ENTERPRISE FUND</u>					
<u>TOTAL REVENUES:</u>	\$ 3,210,503.11	\$ 2,795,165.18	\$ 441,641.67	\$ 460,380.61	\$ 434,945.68
<u>EXPENSES:</u>					
Administration	967,372.67	800,784.22	704,413.40	42,045.38	78,734.63
W/S Maintenance	507,470.61	520,352.25	69,095.79	59,797.68	46,984.17
Water Plant	592,320.41	478,060.15	95,240.88	55,314.31	140,883.63
Waste Treatment	898,407.59	828,785.81	97,626.16	114,272.13	123,881.31
Debt Service	191,390.33	68,928.44	123,106.89	0.00	0.00
Total	\$ 3,156,961.61	\$ 2,696,910.87	\$ 1,089,483.12	\$ 271,429.50	\$ 390,483.74

FUEL CONSUMPTION AND EXPENDITURES
PERIOD ENDING JANUARY 31, 2012

FUEL CONSUMPTION	CURRENT YTD		PRIOR YTD		JANUARY 2012		JANUARY 2011		DECEMBER 2011	
	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.
Administration	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00
Planning & Inspections	336.1	963.26	303.7	662.57	33.4	96.17	33.7	82.90	44.0	118.80
Public Buildings	1,751.8	5,012.41	1,898.4	3,960.34	251.6	724.41	224.0	551.04	238.0	642.60
Police	19,259.5	55,055.41	17,533.9	38,516.48	2,708.2	7,797.45	2,348.6	5,777.56	2,373.4	6,948.18
Fire	2,917.7	8,754.35	2,705.0	6,157.48	370.6	1,143.69	392.3	983.76	434.8	1,252.95
Maint. Shop	321.9	922.97	319.5	703.06	51.7	148.85	46.3	113.90	26.6	71.82
Street	3,181.2	9,449.17	2,986.5	6,695.06	486.4	1,467.54	408.8	1,016.06	427.6	1,233.38
Power Bill	1,747.8	5,415.47	1,403.2	3,218.35	235.3	758.07	146.1	374.02	151.2	455.11
Sanitation	14,570.9	45,036.32	13,636.4	31,646.08	1,834.1	5,889.53	1,842.1	4,707.85	2,474.6	7,429.05
Pack & Rec.	1,805.4	5,192.71	1,499.9	3,255.59	219.9	634.91	156.7	385.83	184.0	498.10
Postery	696.6	1,998.84	576.3	1,242.43	32.5	93.57	44.4	109.22	65.8	177.66
Printing & Admin.	0.0	0.00	0.0	0.00	0.0	0.00	0.0	0.00	0.0	0.00
Ent. Adm.	1,106.5	3,165.75	1,026.2	2,264.73	174.4	502.13	156.8	385.73	129.8	350.46
W/S Maint.	6,265.5	18,509.72	6,388.9	14,411.29	806.1	2,425.11	869.9	2,177.90	717.6	2,022.49
Water Plant	342.7	979.57	296.6	644.86	47.4	136.47	26.6	65.44	26.4	71.28
Waste Treatment	4,682.6	14,128.01	4,881.1	11,146.83	613.4	1,897.08	718.6	1,821.64	285.0	790.61
Total:	58,986.3	\$ 174,583.96	55,365.6	\$ 124,523.15	7,865.0	\$ 23,714.98	7,414.9	\$ 18,552.85	7,778.8	\$ 22,062.49



January-12

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of January 2012.

Total Alarms:	<u>60</u>	In Town:	<u>60</u>	Out of Town:	<u>0</u>
Turn In Alarms:	<u>3</u>	Silent Alarms:	<u>57</u>	Structure:	<u>3</u>
Wrecks:	<u>37</u>	Alarm Malf:	<u>7</u>	Good Intent:	<u>5</u>
Smoke/Odor:	<u>1</u>	Vehicle:	<u>1</u>	Grass/Brush:	<u>3</u>
Electrical:	<u>3</u>	Spill/Leak:	<u>0</u>	Power Line:	<u>0</u>
CO Detec:	<u>0</u>	Assist Ems:	<u>0</u>	Mutual Aid:	<u>0</u>
Chemical Hazard:	<u>0</u>	Search/Rescue:	<u>0</u>	Service Call:	<u>0</u>

Hours Spent on Calls: 34 hours and 17 minutes

Total Property Exposed to Fire:	<u>\$4,134,721.00</u>
Total Property Damaged by Fire:	<u>\$39,300.00</u>
Total Property Save:	<u>\$4,095,421.00</u>


Inspections: 154

During the month of January full time members of the fire department averaged 49 training hours per person; part-paid members averaged 4 hours per person for the month.

Public Life & Safety:

- ~Installed 7 car seats sold 2 car seats
- ~Completed all public school inspections

Respectfully Submitted,



Charles C. Gardner
Fire Chief



Rockingham Police Department



R.J. Voorhees, Chief of Police

To: Monty Crump

From: W. D. Kelly *WDC*
Assistant Chief of Police

Date: February 7, 2012
Ref: January Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month: 1031

Animal Control Calls:	<u>27</u>
Alarm Calls:	<u>132</u>
Escorts:	<u>107</u>
Unlock Vehicles:	<u>120</u>

Charges Generating Arrest:

Felonies:	<u>34</u>
Misdemeanors:	<u>98</u>
Drug Violations:	<u>16</u>
Juvenile:	<u>2</u>
Warrants Served:	<u>122</u>
Citations:	<u>192</u>

Accidents Reported/Investigated:

Property Damage only:	<u>42</u>
Personal Injury:	<u>8</u>

Officer Hours Spent in Court:	<u>50</u>
Officer Training Hours Logged	<u>255</u>

To: Monty Crump, City Manager

From: Dave Davis, Parks and Recreation Director

Date: February 8, 2012

Subject: Activity Report

The following is an update on current activities involving our department.

Youth Basketball – Post season tournaments are presently under way and should conclude Thursday, February 9th. The mild winter has provided a nice backdrop for an enjoyable season. No cancellations, reschedules, or issues with disgruntled parents.

New trend or aberration? Only time will tell but we're betting on the latter. We can always hope!

Youth (Spring) Soccer – It is becoming somewhat redundant to say this program continues to surprise us. However, this program continues to surprise us! After last year's total of 452 we have experienced an increase of 5% to 475 participants.

Just a reminder that this is our short season (5 -6 weeks) unlike our fall season that plays for two and one-half months. As far as total participation numbers nothing compares to youth soccer. Baseball – Softball although popular is a distant second.

Youth Baseball / Softball – Basketball is ending, and spring soccer is beginning, but registration for youth baseball and softball is right around the corner. Registration begins Thursday, February 9th and continues through Friday, March 9th.

Although there are multiple cases of dual participants, at some point during this registration process, approximately 1,200 children will be playing or waiting to play in a city sponsored program.

Zumba Class – We have recently contracted with Elizabeth Lowery, a certified Zumba instructor, to bring this popular exercise dance class to our department.

Elizabeth has taught for several years and developed a strong following. Her classes have been well received and we look forward to being a part of her continued success.