

**CITY COUNCIL
AGENDA**

**February 11, 2014
7:30 p.m.**

- 1. Opening of meeting by Mayor Steve Morris.**
- 2. Invocation by Reverend Mickey Briles, Pastor of Beverly Hills Baptist Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the January 14, 2014 Regular Meeting.**
 - B. Tax Collector's Report. (See Pages 5-8)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of January 31, 2014.**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board.**
 - A. Set Public Hearing. (none)**
 - B. Hold Public Hearing. (none)**
 - C. Minutes from Various Boards (none)**

**City Council Agenda
February 11, 2014
Page 2**

- 6. Presentation of the Rockingham Fire Department's Annual Report for 2013 by Fire Chief Charles Gardner. (Report enclosed separately)**
- 7. Approval of Powell Bill Amendments Ordinance to Fiscal Year Budget 2013-14. (See Ordinance Page 9)**
- 8. Consideration of approval of bid award and construction contract to Carpenter Construction Company, Inc. in the amount of \$756,331.00 for the Steele Building demo and construction Project. (See Manager's Comments and pages 10-14)**
- 9. Business by Visitors.**
- 10. Business by City Clerk.**
- 11. Business by City Manager.**
- 12. Business by City Attorney.**
- 13. Items of discussion by City Council Members.**
- 14. Business by Mayor.**
- 15. Adjournment.**

MEMO TO: Mayor Steve Morris & City Council

FROM: Monty R. Crump, City Manager

DATE: February 5, 2014

RE: Agenda Items

REGULAR AGENDA:

7. Approval of Powell Bill Amendments Ordinance to Fiscal Year Budget 2013-14. (See Ordinance Page 9)

The City received its annual distribution of Powell Bill funds in October 2013 (139,346.52) and January 2014 (139,346.51) in the total amount of 278,693.03. The City had budgeted 282,000.00 in anticipated revenue for 2013/14. This budget amendment ordinance will balance Powell Bill Fund for FY 2013/14 based on amount of actual Powell Bill distribution.

8. Consideration of approval of bid award and construction contract to Carpenter Construction Company, Inc. in the amount of \$756,331.00 for the Steele Building demo and construction project. (See pages 10-14)

On January 23, 2014 the City opened bids on Steele Building demo and construction project located in Downtown Rockingham. The lowest responsible builder was Carpenter Construction Company, Inc. in the amount of 952,907.00. The City received 8 bids from general contractors that ranged from 952,907.00 to 1,120,635.00. The low bid was somewhat higher than anticipated. As result of the higher than anticipated bids, city staff spent considerable time with the architect and low bidder to value engineer (VE) the project. As long as the scope and integrity of original project is not altered it is permissible to VE public projects with lowest responsible bidder. After thoroughly reviewing the project and evaluating opportunities for VE, I am comfortable recommending award of this contract to Carpenter Construction in the amount of 756,331.00 with VE/deducts as noted/accepted in letter dated 2/4/2014 from Carpenter Construction to WHN. The original scope and intent of project is preserved with the VE as recommended. The project is proposed to be funded with 475,000 grant from Cole Foundation with the remaining funds (281,331) being provided by City of Rockingham. A project ordinance authorizing funding of project will be submitted to Council at March meeting.

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

UNCOLLECTED TAXES

YEAR	AMOUNT	January 2014
2013	264,516.61	
2012	40,447.30	
2011	30,291.01	
2010	20,638.55	
2009	16,189.78	
2008	13,583.11	
2007	8,469.94	
2006	6,468.26	
2005	5,603.67	
2004	3,838.46	
2003	2,852.75	
	264,516.61	Total Current Year
	148,382.83	Total Past Years
	412,899.44	Total All Years



ROCKINGHAM

INTEGRITY • PROGRESS • APPROVAL • TEAMWORK
A CITY LOOKING FORWARD

Budget Ordinance Amendments Fiscal Year 2013-14

POWELL BILL AMENDMENTS

Decrease	10-343-2000	Powell Bill Allocation	3,306.97
Increase	10-399-2010	Powell Bill Fund Balance	95,763.16
Increase	10-570-3450	Powell Bill Cont. Services	92,456.19

Adopted this the 11th day of February, 2014.

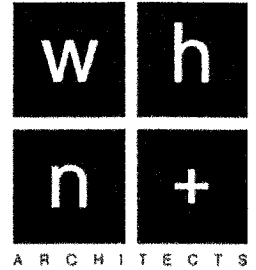
Signed: _____

M. Steven Morris
Mayor

Attest:

Gwendolyn F. Swinney, CMC, City Clerk

Designs for a changing world



January 24, 2014

City of Rockingham
514 Rockingham Road
Rockingham, NC 28379

Attn: Monty Crump

Ref: Bid Tabulations for 228 Washington Street Project

Dear Monty:

Attached please find a certified Bid Tab for the bids received for the project on January 23, 2014. Based on those bids, it appears that Carpenter Construction Company, Inc. is the low bidder at \$ 952,970.00.

My recommendation is to allow WHN Architects to discuss the project with Carpenter Construction to identify value engineering items in an effort to reduce the overall project costs. I will be submitting suggestions to the contractor within the next day or two and should have some preliminary pricing by early next week. Once the magnitude of the value engineering items is known, a final decision can be made concerning the project's direction.

Should you have any questions regards the bids taken yesterday or the value engineering approach, please advise.

Sincerely,

WHN Architects, PA

A handwritten signature in black ink, appearing to read 'J.F. Hatem, Jr.', written in a cursive style.

J.F. Hatem, Jr., AIA, NCARB

Enclosure

WHN Architects, PA
330 West Tenth Street
Charlotte, NC 28202
www.whnarch.com

P 704-333-9952
F 704.333.9962

BID TAB
228 Washington Street
1/23/2014

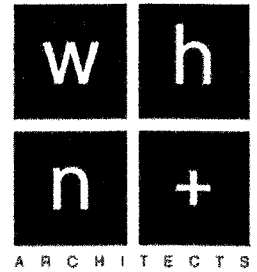
WHN Architects, PA
 330 West 10th Street
 Charlotte, NC 28202

Certified by: 



Contractors	Addendum #1	Addendum #2	Bid Bond	Base Bid	Unit Prices		
					P1	P2	P3
Lic. # 35725 Carpenter Construction Company 501 Rocky River Road Oakboro, NC 28129	✓	✓	✓	\$ 952,907.00	\$ 56.00	\$ 56.00	\$ 56.00
Lic. # 1487 Player, Inc. 400 Westwood Shopping Ctr Suite 100	✓	✓	✓	\$ 969,000.00	\$ 25.00	\$ 25.00	\$ 25.00
Lic. # 63557 WC Construction PO Box 25051 Winston-Salem, NC 27114	✓	✓	✓	\$ 978,250.00	—	—	—
Lic. # 5771 Southern Builders 115 Crow Run Rockingham, NC 28379	✓	✓	✓	\$ 1,017,998.00	\$ 40.00	\$ 40.00	\$ 40.00
Lic. # 62714 Black Contracting 2210 Fowler Secrest Rd Monroe, NC 28110	✓	✓	✓	\$ 1,025,900.00	\$ 46.00	\$ 46.00	\$ 46.00
Lic. # 73807 Cadet Construction Company 6300 Chapel Hill Road Suite 120	✓	✓	✓	\$ 1,065,544.00	\$ 25.00	\$ 25.00	\$ 35.00
Lic. # 56182 Hawks Builders 105 Yates Hill Road Rockingham, NC 28379	✓	✓	✓	\$ 1,078,962.00	\$ 100.00	\$ 105.00	\$ 100.00
Lic. # 62528 Kevin Jacobs General Contracting 279 Lumbee Ave Lumberton, NC 28360	✓	✓	✓	\$ 1,120,635.00	\$ 45.00	\$ 45.00	\$ 45.00

Designs for a changing world



February 4, 2014

City of Rockingham
514 Rockingham Road
Rockingham, NC 28379

Attn: Monty Crump

Ref: 228 Washington Street Bid Recommendations

Dear Monty:

Following through with my recommendation, I have been engaged with Carpenter Construction in an attempt to identify value engineering items which could help reduce the overall project costs without affecting quality. I identified over two dozen items which Carpenter Construction, in concert with their subcontractors have provided deduct amounts for those changes (see attached). The total deduct being offered is \$ 196,576.00 bringing the revised base bid for Carpenter Construction Company, Inc. to \$ 756,331.00.

The overall project scope, look and function in my opinion will not be affected by accepting these VE items. If the funds are available, it would be my recommendation that the City of Rockingham execute a contract for construction with Carpenter Construction Company, Inc. with these VE items included. After your review of the attached, please let me know how the City wishes to proceed.

WHN Architects is committed to providing whatever services are necessary to assure that this project can proceed. Please let me know what additional assistance I can provide to help in the decision making process.

Sincerely,

WHN Architects, PA

A handwritten signature in black ink, appearing to read 'J.F. Hatem, Jr.', written over a white background.

J.F. Hatem, Jr., AIA, NCARB

Enclosure

WHN Architects, PA
330 West Tenth Street
Charlotte, NC 28202
www.whnarch.com

P 704-333-9952
F 704.333.9962

*Carpenter Construction Company,
Inc.*

*501 Rocky River Rd * PO Box 641
Oakboro, NC 28129
(704) 485-8598 * Fax (704) 485-3462*

02/04/2014

WHN Architects
330 W. 10th Street
Charlotte, NC 28202
Attn. Joe Hatem
Project : 228 Washington Street

VE ITEMS 2nd Time

- 1.Delete RTU 2A.....-\$5,600.00
2. Delete all plumbing in 203 & 204.....-\$1,560.00
- 3.Delete toilet accessories in 203 & 204.....-\$770.00
4. Less expensive sound proofing room 101 Only
See attached submittal.....-\$14,200.00
5. Delete brick tile and paint wall.....-\$5,860.00
6. Round duct still in project no savings.....-\$00.00
- 7.Doors 100 A&B,200 A,B and C, aluminum frames & doors.
201 B is fire rated HW door and frame,delete (4) arched windows on side,
Delete doors 203 & 204,Door 201A flush wood door,HM frame.....-\$24,200.00
8. Delete cloud ceiling and ceiling in rooms 203 & 204.....-\$22,302.00

9. Delete Shutter.....	-\$2,500.00
10. Brick Allowance to \$250/M.....	-\$4,300.00
11.Delete block inserts/install foam.....	-\$4,190.00
12. Mechanically Fastened TPO-Roof, Delete ¼” dens deck and RTU 2A.....	-\$5,100.00
13. Plastic Laminate Counter Tops Delete Stone.....	-\$3,258.00
14.Glass Garage Doors See attached submittal.....	-\$38,900.00
15. Delete stamped concrete.....	-\$4,200.00
16. Tile on 5/8” drywall wet walls only.....	-\$3,057.00
17. Contingency Allowance \$15,000.00.....	-\$10,000.00
18. Helical Piers P1 & P3 Add \$35.00/Deduct \$15.00 P2 Add \$45.00 Deduct \$20.00.....	-\$15,409.00
19. Use a storage trailer as a construction trailer.....	-\$1,000.00
20. Owner pay water/power cost.....	-\$1,750.00
21. Delete asphalt/sidewalk patch	-\$3,000.00
22. Delete cav- clear, use typical 2” masonry insulation, 14” walls on exterior, Delete mortar net use washed stone, Standard type S gray mortar on brick, Simplify brick work.....	-\$11,950.00
23. Use PVC 20 mil flashing in lieu of cooper.....	-\$2,500.00
24. Electrical VE see attached.....	-\$5,200.00
25. Additional Plumbing VE see attached.....	+\$6,070.00

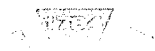
**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

REVENUES AND EXPENDITURES
PERIOD ENDING JANUARY 31, 2014

<u>GENERAL FUND</u>	<u>CURRENT YTD</u>	<u>PRIOR YTD</u>	<u>JANUARY 2014</u>	<u>JANUARY 2013</u>	<u>DECEMBER 2013</u>
<u>TOTAL REVENUES:</u>	\$ 6,036,298.83	\$ 5,498,969.43	\$ 761,593.16	\$ 883,889.57	\$ 2,116,778.53
<u>EXPENSES:</u>					
Goven. Body	123,511.13	122,629.02	15,265.10	20,097.51	26,435.27
Administration	210,608.33	252,594.16	26,740.63	18,637.61	41,585.98
Finance	155,096.08	151,231.77	19,865.78	22,266.98	19,050.75
Planning & Inspections	188,903.57	171,656.75	20,908.27	19,873.02	35,692.81
Public Buildings	217,937.54	208,502.49	27,886.00	26,310.52	39,448.03
Police	1,587,387.04	1,467,118.10	193,330.05	180,039.27	221,455.85
Fire	678,396.70	605,705.26	67,546.84	69,811.34	97,574.35
Maint. Shop	63,224.38	66,832.36	8,028.26	4,615.50	8,897.39
Street	148,135.06	139,268.78	17,594.29	18,382.54	20,718.96
Powell Bill	151,722.12	165,475.03	21,291.86	27,405.82	14,850.78
Sanitation	642,365.40	593,407.12	86,021.37	74,532.27	101,605.13
Recreation	299,488.65	275,031.48	35,876.39	28,169.07	30,306.02
Cultural & Library	41,400.33	40,504.09	4,695.78	5,427.32	6,462.85
Cemetery	72,066.47	57,319.93	4,130.60	6,007.07	8,894.46
General & Admin.	230,663.70	211,429.04	19,869.79	30,953.64	17,872.35
Debt Service	374,153.78	380,962.15	191,290.63	198,099.00	29,990.15
Total	\$ 5,185,060.28	\$ 4,909,667.53	\$ 760,341.64	\$ 750,628.48	\$ 720,841.13
<u>ENTERPRISE FUND</u>					
<u>TOTAL REVENUES:</u>	\$ 3,501,594.30	\$ 3,231,898.20	\$ 522,342.10	\$ 426,229.16	\$ 459,317.59
<u>EXPENSES:</u>					
Administration	1,534,913.92	1,096,412.69	26,515.63	39,834.23	1,332,048.40
W/S Maintenance	595,941.62	819,193.21	63,488.97	53,192.42	9,576.49
Water Plant	474,450.62	478,545.60	106,833.75	46,518.20	44,382.90
Waste Treatment	1,086,548.49	864,566.24	155,056.62	133,031.54	104,454.83
Debt Service	68,283.44	191,390.29	0.00	123,106.85	0.00
Total	\$ 3,760,138.09	\$ 3,450,108.03	\$ 351,894.97	\$ 395,683.24	\$ 1,490,462.62

FUEL CONSUMPTION AND EXPENDITURES
PERIOD ENDING JANUARY 31, 2014

FUEL CONSUMPTION	CURRENT YTD		PRIOR YTD		JANUARY 2014		JANUARY 2013		DECEMBER 2013	
	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.	Usage	Dollar Amts.
Administration	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00	0.0	\$ 0.00
Planning & Inspections	290.3	787.07	331.6	958.95	41.5	109.98	29.4	80.56	37.0	96.57
Public Buildings	1,472.8	3,997.53	1,851.2	5,299.81	188.2	498.73	245.6	672.94	194.6	507.91
Police	16,032.4	43,367.70	16,908.8	48,227.78	2,477.9	6,566.44	2,415.9	6,619.57	2,455.0	6,407.55
Fire	2,418.0	7,053.12	2,278.0	6,983.39	359.0	1,033.86	304.3	908.26	333.5	960.35
Maint. Shop	279.7	756.99	220.2	627.59	62.4	165.36	0.0	0.00	29.6	77.26
Street	3,196.8	9,163.20	3,205.6	9,665.62	512.0	1,446.70	441.5	1,274.39	351.5	999.53
Powell Bill	1,663.4	5,205.42	1,463.5	4,796.98	210.0	648.90	223.1	713.92	233.8	731.79
Sanitation	13,083.1	40,582.52	14,370.1	46,577.57	2,032.1	6,254.16	2,161.3	6,890.68	2,346.5	7,309.03
l k & Rec.	1,586.5	4,348.06	1,388.4	4,030.68	202.8	539.32	207.3	570.21	148.0	388.72
netery	695.6	1,902.91	588.4	1,699.97	57.7	152.91	50.6	138.64	55.5	144.86
l eral & Admin.	0.0	0.00	0.0	0.00	0.0	0.00	0.0	0.00	0.0	0.00
En. Adm.	843.1	2,284.40	875.6	2,501.03	166.9	442.29	104.2	285.51	97.8	255.26
W/S Maint.	6,291.7	18,262.53	6,855.5	20,825.10	852.7	2,378.99	738.1	2,138.64	736.1	2,091.31
Water Plant	298.3	802.94	313.2	897.09	33.2	87.98	29.9	81.93	46.9	122.41
Waste Treatment	5,161.8	15,451.22	4,678.0	14,615.77	942.1	2,818.69	612.3	1,859.26	611.2	1,801.62
Total	53,313.5	\$ 153,965.61	55,328.1	\$ 167,707.33	8,138.5	\$ 23,144.31	7,563.5	\$ 22,234.51	7,677.0	\$ 21,894.17



ROCKINGHAM

A CITY LOOKING FORWARD

To: Monty Crump, City Manager
From: Dave Davis, Parks and Recreation Director
Date: February 3, 2014
Subject: Activity Report

The following is an update on Parks and Recreation Activities.

Youth Basketball – Even with the recent weather conditions and school closings this program is on schedule. Our current completion date is February 21st.

Youth Soccer- Registration deadline is Wednesday, February 12th. Enrollment has been strong and final numbers will be available in the March report.

Youth Baseball/Softball – We will begin the registration process for these two programs on Monday, February 10th and conclude Friday, February 28th. Late registration will be from March 1st until March 6th.

Hinson Lake – Reservations are consistent and will increase as we approach the warmer months. The recent article in the Daily Journal was accurate and well received.

January-14

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of January 2014.

Total Alarms:	<u>69</u>	In Town:	<u>66</u>	Out of Town:	<u>3</u>
Turn In Alarms:	<u>2</u>	Silent Alarms:	<u>67</u>	Structure:	<u>0</u>
Wrecks:	<u>26</u>	Alarm Malf:	<u>17</u>	Good Intent:	<u>8</u>
Smoke/Odor:	<u>1</u>	Vehicle fire :	<u>0</u>	Grass/Brush:	<u>4</u>
Cooking fire:	<u>0</u>	Gas spill:	<u>3</u>	Hazmat:	<u>1</u>
Power line down:	<u>2</u>	Assist Police:	<u>0</u>	Trash fire:	<u>0</u>
Assist Ems:	<u>2</u>	Mutual Aid:	<u>1</u>	Electrical:	<u>4</u>

Hours Spent on Calls: 33 hours 42 minutes


Total Property Exposed to Fire:	<u>\$0.00</u>
Total Property Damaged by Fire:	<u>\$0.00</u>
Total Property Save:	<u>\$0.00</u>

During the month of January full time members of the fire department averaged 53 training hours per person; part-paid members averaged 9 hours per person for the month.

Public Life & Safety:

~Installed 5 car seats
~Inspections: 100

Respectfully Submitted,



**Fire Chief
Charles C. Gardner**



Rockingham Police Department



W.D. Kelly, Chief of Police

To: Monty Crump

WK

From: W. D. Kelly
Chief of Police

Date: February 3, 2014

Ref: January Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	<u>1001</u>
Animal Control Calls:	<u>35</u>
Alarm Calls	<u>131</u>
Escorts:	<u>79</u>
Unlock Vehicles:	<u>115</u>

Charges Generating Arrest:

Felonies:	<u>29</u>
Misdemeanors:	<u>105</u>
Drug Violations:	<u>28</u>
Juvenile:	<u>5</u>
Warrants Served:	<u>101</u>
Citations:	<u>400</u>

Accidents Reported/Investigated:

Property Damage only:	<u>58</u>
Personal Injury:	<u>2</u>

Officer Hours Spent in Court:	<u>49</u>
Officer Training Hours Logged	<u>251</u>

Items of interest:

We are pleased to report no major problems during our recent event of wintry weather. Our officers and staff did an excellent job of handling the few minor incidents we did encounter.