


ROCKINGHAM
A CITY LOOKING FORWARD
CITY COUNCIL
AGENDA

October 9, 2012
7:30 p.m.

- 1. Opening of meeting by Mayor Eugene B. McLaurin, II.**
- 2. Invocation by Reverend Mike Sykes, Pastor of First United Methodist Church.**
- 3. Amendments and Changes to Agenda.**
- 4. Consent Agenda:**
 - A. Disposition of Minutes of the September 11, 2012 Regular Meeting.**
 - B. Tax Collector's Report. (See Pages 9-13)**

Informational Items:

 - 1.) Monthly Collection Report**
 - 2.) Uncollected Taxes as of September 30, 2012.**

Action Items:

 - 1.) Refunds per County Assessor's Office.**
 - 2.) Discovery bills added to Tax Scroll.**
 - 3.) Releases per County Assessor's Office.**
- 5. Business by Planning Board.**
 - A. Set Public Hearing. (none)**
 - B. Hold Public Hearing. (none)**
 - C. Minutes from Various Boards.**
- 6. Consideration of Appointments to the Land Use Plan Steering Committee. (See Page 14)**
- 7. Consideration of a Demolition Ordinance for the Dilapidated Dwelling located at 200 Hamer Road and identified as Richmond County PIN 7463-08-89-0008. (See Pages 15-17 & Photo)**

- 8. Consideration of Approval of Project Ordinances and Policies related to the 2011 CDBG Hook-up Grant and the 2011 CDBG South Street Sewer Project. (See Pages 18-19)**
 - A. Grant Project Ordinance for 2011 CDBG Hook-Up Project in the amount of \$40,000. (See Page 20-21)**
 - B. Grant Project Ordinance for 2011 CDBG South Street Sewer Project in the amount of \$720,000. (See Pages 22-23)**
 - C. Equal Employment and Procurement Plan designated specifically for period of projects October 2012 – April, 2015. (See Page 24)**
 - D. Local Economic Benefit for Low and Very Low Income Persons Plan-Section 3 Plan designated specifically for period of projects October 2012-April 2015. (See Page 25)**
 - E. Recipient's Plan to Further Fair Housing designated specifically for period of projects October 2012 – March 2016. (See Pages 26-29)**
- 9. Business by Visitors.**
- 10. Business by City Clerk.**
- 11. Business by City Manager.**
- 12. Business by City Attorney.**
- 13. Items of discussion by City Council Members.**
- 14. Business by Mayor.**
 - A. Official approval of Joint Resolution by Rockingham City Council & Richmond County Board of Commissioners presented during the 15th Annual Business & Industry Day Appreciation Dinner. (See Page 30)**
- 15. Adjournment.**

MEMO TO: Mayor Gene McLaurin & City Council

FROM: Monty R. Crump, City Manager

DATE: October 3, 2012

RE: Agenda Items & Items of Interest

CONSENT AGENDA:

(No Comments)

REGULAR AGENDA:

- 8. Consideration of Approval of Project Ordinances and Policies related to the 2011 CDBG Hook-up Grant and the 2011 CDBG South Street Sewer Project. (See Pages 18-29)**

Enclosed you will find the official notification from Governor Beverly Perdue awarding the City of Rockingham a \$720,000 CDBG for public infrastructure. Sandra Ridley has prepared all necessary project ordinances and policies related to the administration of these funds. The City of Rockingham continues to be fortunate to be able to provide much needed improvements for our citizens.

ITEMS OF INTEREST:

1. The Rockingham-Ellerbe Wastewater Project (City of Rockingham part of project) continues to proceed on schedule and within budget. The original contract price was \$850,223.51 and to date project completion has expended \$519,939.85 for work to date. Of the original contract price \$609,208 will be reimbursed by the Town of Ellerbe. It appears that Ellerbe's portion of project is moving well also.

2. Work on revising proposed Sports Complex should be completed within the next 2-3 weeks. Staff has received readjusted phasing of complex and the new cost estimates are being revised to the new phasing.
3. Discovery Place Kids-Rockingham is nearly ready for Temporary Certificate of Occupancy (TCO). In fact, once phone lines are established at building a final inspection with punch list will occur. It is possible that a final inspection may occur this week. Once TCO is acquired, the exhibit installations may proceed. As a side note, please find enclosed correspondence and agreement reference parking lot adjacent to DPK-Rockingham. The City owns remaining parking areas and they will be resurfaced, striped and landscaped prior to DKP opening. Those areas will provide about 55 parking spaces. **(See Pages 5-6)**
4. Work on Steele Street canoe access and Hitchcock Creek greenway continues to progress well. Signage has been ordered and we expect those to be in place within 30 days. Work at Diggs Tract by NCWRC continues and we are hopeful that boat access will be available by year end.
5. At last meeting Councilman Deane expressed his concerns reference non-city sanctioned fundraising by the Rockingham Firefighter's Association. In response to that all firemen have been notified not to receive contributions while on duty or at either station. Enclosed please find a flier that was recently received at the Fire Department along with an attempted donation from a citizen. The flier is clear evidence that this non-sanctioned group is using addresses of city-owned property without authorization. I will be discussing this matter with the City Attorney. **(See Page 7)**

Mr. Lan Heath
543 Second Street, Suite 103
Macon, Georgia 31201

Re: Parking Lot (Discovery Place Kids)
Rockingham, NC

Dear Lan,

It was a pleasure speaking with you this week and I greatly appreciate your willingness to work with the City.

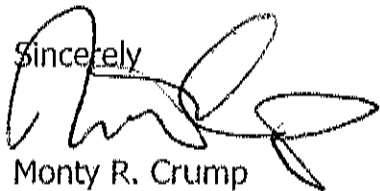
Per our conversation and as evidenced by attached letter Heath and Associates agrees to lease parking lot adjacent to Discovery Place Kids (DPK-Rockingham) for a period of 3 years at \$150.00 per month with a start date of that 3-year lease to be September 1, 2012.

Enclosed please find check to cover lease due from September 1, 2011 to August 1, 2012 (\$1,800) and period of September 1, 2012 to January 1, 2013 (\$600.00) in the amount of \$2,400. The City will continue to make quarterly payments in the amount of \$450.00 beginning January 1, 2013.

In regard to ongoing construction and use of parking lot, I appreciate your understanding and patience with the wear and tear due to construction activities. I reaffirm in writing to you that the City will resurface parking lot after construction and return it to preconstruction condition.

If I can be of further assistance, please let me know.

Sincerely



Monty R. Crump
City Manager

MRC:th

Enclosures: 2

Cc: Hazel Tew, Finance Director
John Massey, City Planner

A W S ENTERPRISES, LLC
615 E. BROAD AVE.
ROCKINGHAM, NC 28379

July 27, 2011

Mr. Land Heath
543 2nd St., Ste. 103
Macon, GA 31201

RE: Parking Lot Rental (Beside McKenzie Furniture)

Dear Land: *LAN*

As we previously discussed, AWS Enterprises, LLC has sold the McKenzie Furniture Building to the City of Rockingham, and they wish to take over the Parking Lot lease that AWS Enterprises, LLC has with Heath & Associates.

Per our conversation, you said that Heath & Associates, Inc. had no problem with the City taking over the lease with the building purchase. The City has requested a confirmation letter from you that Heath & Associates agrees to the City taking over the lease from AWS Enterprises, LLC. The terms of the lease would remain the same and the first payment from the City will be due September 1, 2011.

Please attach all relevant contact information for the City; i.e. mailing address, contact person, phone numbers, fax number, email, etc.

It has been a pleasure working with you. Let me know if we can assist you in the future.

Sincerely,



A. Wayne Stogner
President

cc:
Monty R. Crump, City Manager
514 Rockingham Road
Rockingham, NC 28379

Phone: (910) 895-6874
Fax: (910) 895-1111

Rockingham Professional Stations
(for Drop-off)

**** Please call Rodney Gandy (President of Rockingham Fire Fighters Association)
@ 910-995-4180 to arrange drop-off****

#1 28379
231 Lawrence St.
910-433-1731

#2 28379
860 Roberdell Rd.
910-433-1732

Rockingham, NC

City Council Agenda

SUPPORT DOCUMENTS

UNCOLLECTED TAXES

YEAR	AMOUNT	DATE: September 2012
2012	2,140,113.55	
2011	66,319.27	
2010	34,142.97	
2009	21,991.17	
2008	16,421.95	
2007	9,723.33	
2006	8,313.50	
2005	7,273.31	
2004	5,561.63	
2003	4,421.06	
2002	3,405.12	
	2,140,113.55	Total Current Year
	177,573.31	Total Past Years
	2,317,686.86	Total All Years

CITY OF ROCKINGHAM
MONTHLY TAX RELEASE REGISTER
FOR THE MONTH OF AUGUST, 2012

PAGE _____

ACCOUNT	REL #	NAME	YEAR OF RELEASE	BILL #	VALUE	CITY TAX	CITY RATE	INTEREST	RELEASED
013388302	69	Moree, Jenny Lane	2012	2852	8,987	43.14			43.14
040659201	70	Hinson, Virginia I.	2002	3998	300	1.50	0.15	1.19	2.84
040659201	71	Hinson, Virginia I.	2003	3686	300	1.50	0.15	1.07	2.72
040659201	72	Hinson, Virginia I.	2004	3577	300	1.44	0.14	0.95	2.53
040659201	73	Hinson, Virginia I.	2005	3468	300	1.44	0.14	0.83	2.41
040659201	74	Hinson, Virginia I.	2006	3348	300	1.44	0.14	0.71	2.29
040659201	75	Hinson, Virginia I.	2007	3281	300	1.44	0.14	0.59	2.17
040659201	76	Hinson, Virginia I.	2008	3253	300	1.44	0.14	0.47	2.05
040659201	77	Hinson, Virginia I.	2009	3299	300	1.44	0.14	0.35	1.93
040659201	78	Hinson, Virginia I.	2010	3376	300	1.44	0.14	0.23	1.81
040659201	79	Hinson, Virginia I.	2011	3368	300	1.44	0.14	0.11	1.69
040659201	80	Hinson, Virginia I.	2012	3405	300	1.44	0.14		1.58
015551302	81	Saunders, Lonnie E., Jr.	2012	2969	2,967	14.24			14.24
015551301	82	Saunders, Lonnie E., Jr.	2012	2968	16,752	11.63			11.63
005054101	83	Tri-City Muffler	2011	500	450	2.16		0.20	2.36
005054101	84	Tri-City Muffler	2012	522	500	2.40	0.24		2.64
									0.00
									0.00
		TOTAL RELEASES			\$32,956	89.53	1.80	6.70	\$98.03

CITY OF ROCKINGHAM									
REFUND REQUESTS									
September & October, 2012									
NAME	REASON FOR REFUND	CITY TAX	CITY LATE	INTEREST	REFUNDED	CHK #			
Paz, Andry #121467111	Tag Surrender on a 2005 Suzuki Ferenza	9.70			9.70	53822			
Bennett, Russell E., Jr. #5245111	Tag Surrender on a 2003 Mercedes S430	27.04			27.04	53910			
	TOTAL REFUNDS	\$36.74	0.00	0.00	\$36.74				

MEMORANDUM

To: Mayor Gene McLaurin and City Council Members
From: John Massey, Planning Director
Date: September 25, 2012
Re: Appointment of Land Use Plan Steering Committee

As part of the update to the City's Land Use Plan, City staff recommends the City Council appoint a steering committee to guide and oversee the planning process. City staff suggests a 16-member committee that includes all eight Planning Board members, and at least one City Council member. The choice of remaining appointees should ensure the collective steering committee represents a diverse cross section of the community. In particular, the development community and real estate community should be represented.

The current Planning Board members include Dr. John Stevenson, Wilson Moore, Anne Edwards, Tom Ingle, Jerry Goodman, Terry Greene, Paul Prelipp, and Ryland Wilbun.

Tim Hayden has expressed an interest in serving on the steering committee.

MEMORANDUM

To: Mayor Gene McLaurin and City Council Members

From: John Massey, Planning Director

Date: September 24, 2012

Re: Demolition Ordinance for Dilapidated Dwelling located at **200 Hamer Road**

City staff recommends the City Council approve a demolition ordinance for the dilapidated dwelling located at 200 Hamer Road and identified as Richmond County PIN 7463-08-89-0008. A copy of the demolition ordinance and photographs of the property are included in the agenda packet.

As background information, City staff initiated abandoned structure proceedings in March of 2012. The property owners and parties of interest were notified of a hearing with the Code Enforcement Officer regarding the condition of the dwelling via certified and regular mail; and notice was also posted on the subject property and advertised in the Richmond County Daily Journal. A representative for the property owner did attend the hearing and indicated their intent to demolish the property. The Code Enforcement Officer issued his findings of fact and directed the property owners to either repair or demolish the dwelling by September 11, 2012. Notice of the findings of fact was provided via certified mail and regular mail; and notice was posted on the subject property and advertised in the Richmond County Daily Journal. The property owner has taken no action to date.

AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.

WHEREAS, the City Council of the City of Rockingham finds that the dwelling described herein is unfit for human habitation under the City Housing Code, and that all the procedures of the Housing Code have been complied with; and

WHEREAS, this dwelling should be removed or demolished, as directed by the Building Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the owners of this dwelling, the James E. Pressley Estate and Glenna Pressley have been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with G.S. 160A-443 (5) pursuant to an order issued by the Building Inspector on June 13, 2012, and the owner has failed to comply with the order;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Rockingham, that:

- Section 1. The Building Inspector is hereby authorized and directed to place a placard containing the legend *"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."* on the building located at 200 Hamer Road and identified by Richmond County PIN# 7463-08-89-0008.
- Section 2. The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above described dwelling in accordance with his order to the owner thereof dated June 13, 2012, and in accordance with the Housing Code and G.S. 160A-443.
- Section 3. (a) The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the City Tax Collector and City Clerk, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of G.S. Chapter 160A
- (b) Upon completion of the required removal or demolition, the Building Inspector shall sell the materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Building Inspector shall certify the remaining balance to the Tax Collector. If a surplus remains after sale of the materials and satisfaction of the cost of removal or demolition, the Building Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by G.S 160A-446.

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. This ordinance shall become effective upon its adoption.

Adopted this _____ day of _____, 2012

Mayor

Attest: _____
City Clerk

NORTH CAROLINA

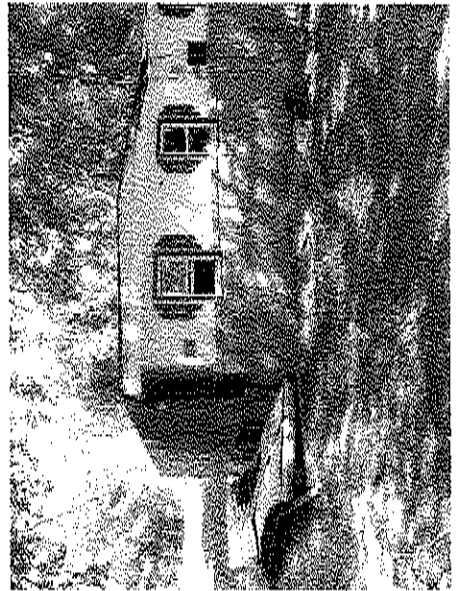
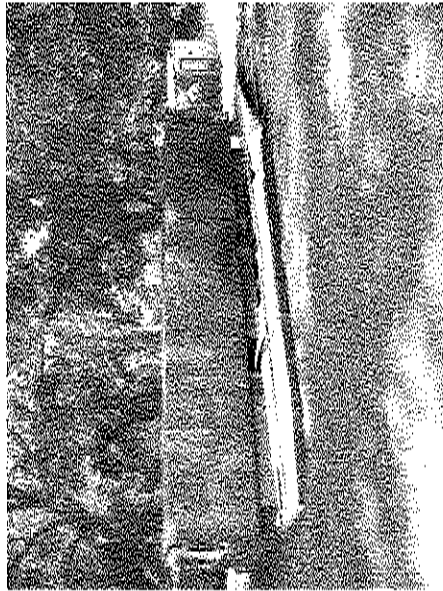
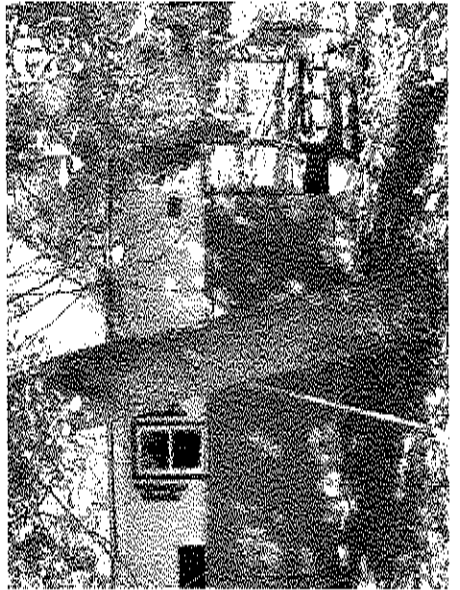
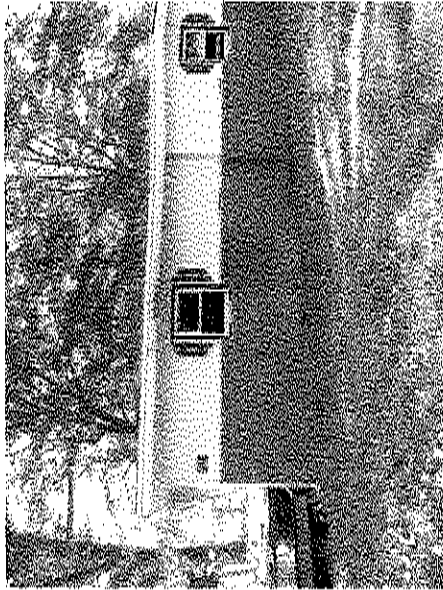
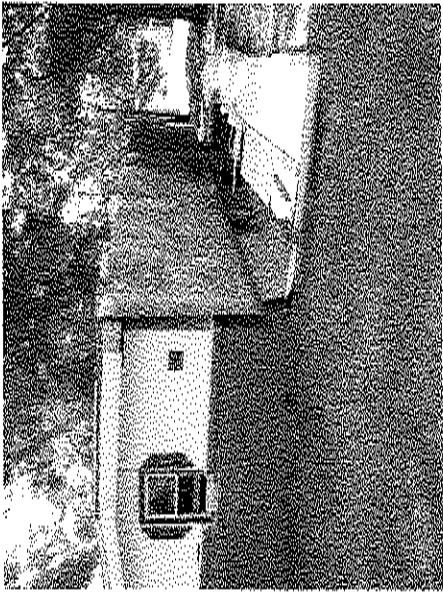
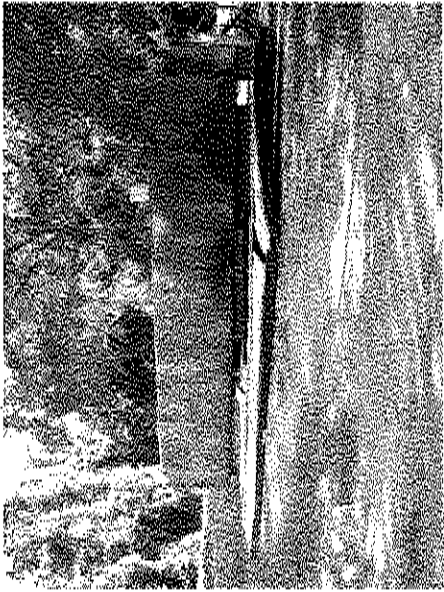
RICHMOND COUNTY

I, a Notary Public of the County and State aforesaid, certify that Gwendolyn F. Swinney personally appeared before me this day and acknowledged that she is City Clerk of the City of Rockingham, a North Carolina municipal corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its municipal seal and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this _____ day of _____, 2012.

Notary Public

My Commission expires:





STATE OF NORTH CAROLINA
OFFICE OF THE GOVERNOR
20301 MAIL SERVICE CENTER * RALEIGH, NC 27699-0301

BEVERLY EAVES PERDUE
GOVERNOR

September 11, 2012

The Honorable Eugene B. McLaurin, Mayor
City of Rockingham
514 Rockingham Road
Rockingham, North Carolina 28379

Dear Mayor McLaurin:

It is my pleasure to officially notify you that the City of Rockingham has been awarded a \$720,000 Community Development Block Grant (CDBG) for Infrastructure funds. I commend you on your efforts to provide public infrastructure for the citizens in your community.

Please note that under CDBG program regulations, project funds may not be obligated or spent until certain grant conditions are met. The Division of Community Assistance (DCA), which administers the CDBG Program, will contact you about these conditions and help you implement your grant.

Congratulations on this award. We look forward to working with you and other officials. Should you have any questions regarding this grant, please contact Vickie Miller, Director of Community Investment, at (919) 571-4900.

Sincerely,

A handwritten signature in black ink, appearing to read "Beverly Eaves Perdue".

Beverly Eaves Perdue

To: Monty Crump

From: Sandra Ridley

Subject: Agenda Items for October 9, 2012
City Council Meeting

Date: October 2, 2012

The following items pertain to both the 2011 CDBG Hook-Up Grant and the 2011 CDBG South Street Sewer Project:

1. Grant Project Ordinance for the 2011 CDBG Hook-up Project. The 2011 Hook-Up GPO establishes the budget and appropriates the revenue for the Hook-Up Grant. These funds will be used to connect eligible homes to the sewer line installed with the Golden LEAF funding.
2. Grant Project Ordinance for the 2011 Infrastructure, South Street Sewer Project. The 2011 CDBG GPO for the South Street CDBG Infrastructure Project appropriates the revenue and establishes the budget for this project.
3. Equal Employment and Procurement Plan. This plan maintains the policy of providing equal employment opportunities for all persons regardless of race, color, religion, sex, national origin, handicap, age or political affiliation.
4. Section 3 Plan. This plan describes how the City of Rockingham will ensure that contracts for work are awarded to the greatest extent feasible to business concerns in the City of Rockingham and Richmond County.
5. Plan to Further Fair Housing. This plan identifies obstacles and barriers to Fair Housing and outlines Fair Housing Activities during the life of the grant.

Thank you for your assistance and support of these grants.

GRANT PROJECT ORDINANCE
FOR 2011 COMMUNITY DEVELOPMENT BLOCK GRANT
HOOK-UP PROJECT

Be it ordained by the City of Rockingham, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The project authorized is the 2011 Community Development Block Grant as described in the Funding Agreement between the City of Rockingham and the NC Department of Commerce, Division of Community Investment and Assistance.

Section 2. The officer's of this unit are hereby directed to proceed with the grant project within the terms of the grant document(s), the rules and regulations of the NC Department of Commerce and the US Department of Housing and Urban Development and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

CDBG	\$ 40,000
TOTAL	\$ 40,000

Section 4. The following amounts are appropriated to the project:

ACTIVITIES	\$ 35,165
ADMINISTRATION	<u>\$ 4,835</u>
TOTAL	\$ 40,000

Section 5. The finance officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The finance officer is directed to report monthly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission to this board.

Section 9. Copies of this grant project ordinance shall be made available to the finance officer for direction in carrying out this project.

Adopted this 9th day of October 2012

Eugene B. McLaurin, II Mayor
City of Rockingham

(SEAL)

ATTEST:

Gwendolyn F. Swinney, Clerk

GRANT PROJECT ORDINANCE
FOR 2011 COMMUNITY DEVELOPMENT BLOCK GRANT
South Street Sewer Project

Be it ordained by the City of Rockingham, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The project authorized is the 2011 Community Development Block Grant as described in the Funding Agreement between the City of Rockingham and the NC Department of Commerce, Division of Community Investment and Assistance.

Section 2. The officer's of this unit are hereby directed to proceed with the grant project within the terms of the grant document(s), the rules and regulations of the NC Department of Commerce and the US Department of Housing and Urban Development and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

CDBG-R	\$ 720,000
TOTAL	\$ 720,000

Section 4. The following amounts are appropriated to the project:

ACTIVITIES	\$ 655,000
ADMINISTRATION	\$ 65,000.
TOTAL	\$720,000

Section 5. The finance officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The finance officer is directed to report monthly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The budget officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission to this board.

Section 9. Copies of this grant project ordinance shall be made available to the finance officer for direction in carrying out this project.

Adopted this 9th day of October 2012

Eugene B. McLaurin, II Mayor
City of Rockingham

(SEAL)

ATTEST:

Gwendolyn F. Swinney, Clerk

CITY OF ROCKINGHAM

OCTOBER 2012 – APRIL 2015

Equal Employment and Procurement Plan

The *City of Rockingham* maintains the policy of providing equal employment opportunities for all persons regardless of race, color, religion, sex, national origin, handicap, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment.

In furtherance of this policy, the *City of Rockingham* prohibits any retaliatory action of any kind taken by any employee of the locality against any other employee or applicant for employment because that person made a charge, testified, assisted or participated in any manner in a hearing, proceeding or investigation of employment discrimination.

The *City of Rockingham* shall strive for greater utilization of all persons by identifying previously underutilized groups in the workforce, such as minorities, women, and the handicapped, and making special efforts toward their recruitment, selection, development and upward mobility and any other term, condition, or privilege of employment.

Responsibility for implementing equal opportunities and affirmative action measures is hereby assigned to the *Mayor and/or other persons designated by the Chief Elected Official* to assist in the implementation of this policy statement.

The *City of Rockingham* shall development a self-evaluation mechanism to provide for periodic examination and evaluation. Periodic reports as requested on the progress of Equal Employment Opportunity and Affirmative Action will be presented to the *Chief Elected Official*.

The *City of Rockingham* is committed to this policy and is aware that with its implementation, the *City of Rockingham* will receive positive benefits through the greater utilization and development of all its human resources.

Adopted this 9th day of October, 2012.

Mayor of the City of Rockingham

ATTEST:

(Clerk)

City of Rockingham

October 2012 -April 2015
(Time Period)

**Local Economic Benefit for Low- and Very Low-Income Persons Plan
Section 3 Plan**

To ensure that, to the greatest extent possible, contracts for work are awarded to business concerns located or owned in substantial part by persons residing in the Section 3 covered area, as required by Section 3 of the Housing and Urban Development Act of 1968, the *City of Rockingham* has developed and hereby adopts the following Plan:

This Section 3 Plan shall apply to services needed in connection with the grant including, but not limited to, businesses in the fields of planning, consulting, design, building construction/renovation, maintenance and repair, etc.

This Section 3 covered project area for the purposes of this grant program shall include the *City of Rockingham* and portions of the immediately adjacent area.

When in need of a service, the *City of Rockingham* will identify suppliers, contractors or subcontractors located in the Section 3 area. Resources for this identification shall include the Minority Business Directory published through the State Department of Commerce, local directories and Small Business Administration local offices. Word of mouth recommendation shall also be used as a source.

The *City of Rockingham* will include this Section 3 clause in all contracts executed under this CDBG Program. Where necessary, listings from any agency noted above deemed shall be included as well as sources of subcontractors and suppliers.

The prime contractor selected for major public works facility or public construction work will be required to submit a Section 3 Plan which will outline his/her work needs in connection with the project. Should a need exist to hire any additional personnel, the Employment Security Commission shall be notified and referred to the contractor.

Each contract for housing rehabilitation under the program, as applicable, for jobs having contracts in excess of \$100,000 shall be required to submit a Section 3 Plan. This Plan will be maintained on file in the grant office and shall be updated from time to time or as the grant staff may deem necessary.

Early in our project, prior to any contracting, major purchases or hiring, we will develop a listing of jobs, supplies and contracts likely to be utilized during the project. We will then advertise in our local newspaper an advertisement, prominently located as a display advertisement, the pertinent information regarding the project including all Section 3 required information.

Adopted this 9th day of October, 2012.

_____ (Mayor)

ATTEST: _____ (Clerk)

Recipient's Plan to Further Fair Housing

Grantee: CITY OF ROCKINGHAM

**Recipient's Address: 514 Rockingham Road,
Rockingham, NC 28379**

Contact Person: Sandra Ridley

Contact Phone #: (910) 997-5546

Contact Email: sandy@gorockingham.com

TDD #: 1-800-735-2962

I. Indicate if the Recipient will be affirmatively furthering fair housing for the first time or has implemented specific activities in the past.

First Time _____ Past Activities X

II. Identify and analyze obstacles to affirmatively furthering fair housing in recipient's community. (Use additional pages as necessary)

There were no changes to obstacles to affirmatively furthering fair housing that were listed in the original plan.

III. Will the above activities apply to the total municipality or county?

Yes x No _____

**If no, provide an explanation.
(Use additional pages as necessary)**

IV. Briefly describe the quarterly activities that the recipient will undertake over the active period of the grant to affirmatively further fair housing in their community. A time schedule and estimated cost for implementation of these activities must be included. *Activities must be scheduled for implementation at least on a quarterly basis.* (Use attached table)

Grantee Name: City of Rockingham

Quarterly Fair Housing Activity	Months	Year	Estimated Cost	Actual Cost
<i>Example: Establish FH policy, Complaint Procedure</i>	<i>Jan-Mar.</i>	<i>20xx</i>	<i>\$xxxx</i>	<i>\$xxxx</i>
Redistribute Fair Housing Posters from NC Human Relations Commission to local banks, realtors, local governments	Jan-March	2013	\$100	
Identify Partners to promote and establish Fair Housing Fair or workshop.	April-June	2013	\$250	
Sponsor announcements on local cable regarding fair housing laws and Richmond County Complaint Procedure	July-Sept	2013	\$100	
Publish Fair Housing information and the Complaint Procedure in the Richmond County Daily Journal	October-Dec	2013	\$700	
Conduct Fair Housing Fair, Workshop involving local partners	Jan-March	2014	\$1,000	
Sponsor announcements on the local cable regarding Fair Housing and Richmond County's Complaint Procedure	April-June	2014	\$100	
Distribute Fair Housing pamphlets and posters from NC Human Relations Commission to local banks, realtors, local government administrative offices	July-Sept.	2014	\$100	
Sponsor announcements on the local cable regarding fair housing laws and Richmond County's Complaint Procedure	October-Dec	2014	\$100	
Publish Fair Housing Complaint Procedure in the Richmond County Daily Journal	Jan-March	2015	\$700	

Redistribute Fair Housing Posters from NC Human Relations Commission to local banks, realtors, local government offices as needed	April- June	2015	\$100	
Sponsor announcements on local cable regarding Fair Housing Laws and Complaint Procedure	July- Sept	2015	\$100	
Publish Fair Housing Information and Complaint Procedure in Richmond County Daily Journal	Oct.- Dec-	2015	\$700	
Redistribute Fair Housing Posters from NC Human Relations Commission	Jan- March	2016	\$100	

V. **Describe recipient's method of receiving and resolving housing discrimination complaints. This may be either a procedure currently being implemented or one to be implemented under this CDBG grant. Include a description of how the recipient informs the public about the complaint procedures. (Use additional pages as necessary)**

- 1) Any person or persons wishing to file a complaint of housing discrimination in the City of Rockingham may do so by **informing the Project Administrator of the facts and circumstance of the alleged discriminatory acts or practice.**
- 2) Upon receiving a housing discrimination complaint, the City *administrator* shall acknowledge the complaint within **10 days in writing** and inform the Division of Community Assistance and the North Carolina Human Relations Commission about the complaint.
- 3) The City *administrator* shall **offer assistance** to the Commission in the investigation and reconciliation of all housing discrimination complaints which are based on events occurring in the City of Rockingham.
- 4) The City *administrator* shall **publicize** in the local newspaper, with the TDD#, who is the local agency to contact with housing discrimination complaints.

Adopted this 9th day of October, 2012.

_____ (Mayor)

ATTEST: _____ (Clerk)

ROCKINGHAM

A CITY LOOKING FORWARD

**JOINT RESOLUTION
BY ROCKINGHAM CITY COUNCIL
AND RICHMOND COUNTY BOARD OF COMMISSIONERS**

RICHMOND COUNTY 15th ANNUAL BUSINESS & INDUSTRY APPRECIATION DINNER

WHEREAS, the City of Rockingham and Richmond County recognize the role of existing businesses and industries in driving the local economy of our communities; and

WHEREAS, Richmond County, our municipalities, and the Chamber of Commerce proudly support the local businesses and industries in Rockingham and Richmond County; and

WHEREAS, businesses and industries provide essential employment for our citizens, make significant contributions to promote educational opportunities, and support a variety of community activities, both cultural and charitable, which improve the quality of life in Rockingham and Richmond County; and

WHEREAS, the Richmond County Chamber of Commerce, along with our corporate sponsors, are pleased to take this opportunity to host an annual event in recognition of the contributions made to our community by our valued business partners; and

WHEREAS, it is indeed an honor and a pleasure to have Mr. Jim Perdue, Chairman of the Board of Perdue Farms, Inc., as our keynote speaker for the 15th Annual Business & Industry Day Appreciation Dinner in Richmond County; and,

WHEREAS, Mr. Jim Perdue, who is a third-generation Perdue to lead the company, has extensive firsthand knowledge of all levels of corporate management; and

WHEREAS, the Perdue Rockingham Complex, which was acquired in 1985, is vital to the economic well-being of Richmond County; and

WHEREAS, the Perdue Rockingham Complex provides employment for over 1200 associates, 148 poultry producers, and has a total community impact on the local economy of \$228-million.

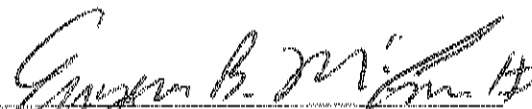
NOW, THEREFORE BE IT RESOLVED, that the Richmond County Board of Commissioners and the Rockingham City Council, hereby join in expressing our appreciation to Mr. Jim Perdue as one of Richmond County's most valuable corporate citizens and for his support and participation in our 2012 "Business & Industry Appreciation Program."

Presented this 26th day of September, 2012.

Signed:



Kenneth R. Robinette, Chairman
Richmond County Board of Commissioners



Eugene B. McLaurin, II, Mayor
Rockingham City Council

**DEPARTMENTAL
ACTIVITY REPORTS
for
COUNCIL'S INFORMATION**

To: Monty Crump, City Manager
From: Dave Davis, Recreation Director
Date: October 2, 2012
Subject: Activity Report

The following is an update on activities involving our Parks and Recreation Department this month.

Youth Soccer – This program is progressing at a nice pace. There have been no weather issues to date and if things continue accordingly we should conclude this program in mid November.

Cycle North Carolina – This organization of recreational cyclists paid a visit to our city and county on Wednesday, October 3rd. They numbered approximately twelve hundred and were headquartered in and around the Browder Park Facility.

This group does an annual trek from the mountains to the coast with this year's trip beginning in Brevard, N.C. and concluding at Carolina Beach.

Thirty-two states and five countries were represented among the group with the youngest participant being 5 yrs. of age and the oldest was a very young 84.

Youth Basketball – Preparation for this program has already begun with registration beginning Monday, October 8th and concluding Thursday, November 8th.

Halloween "Trunk-or-Treat"- Plans are coming together for our seventh annual "Trunk-or-Treat" Wednesday, October 31st. Last year's event was very successful and we anticipate and hope for a similar result this year.

September-12

We are pleased to submit the monthly fire report on the activities undertaken by the Rockingham Fire Department during the month of September 2012.

Total Alarms:	<u>33</u>	In Town:	<u>33</u>	Out of Town:	<u>0</u>
Turn In Alarms:	<u>0</u>	Silent Alarms:	<u>33</u>	Structure:	<u>0</u>
Wrecks:	<u>19</u>	Alarm Malf:	<u>6</u>	Good Intent:	<u>1</u>
Smoke/Odor:	<u>2</u>	Vehicle:	<u>0</u>	Grass/Brush:	<u>0</u>
Electrical:	<u>0</u>	Spill/Leak:	<u>1</u>	Power line down:	<u>0</u>
Trash:	<u>1</u>	Assist Ems:	<u>1</u>	Mutual Aid:	<u>0</u>
Co dector alarm:	<u>1</u>	Assist Police:	<u>1</u>	Illegal Brun:	<u>0</u>

Hours Spent on Calls: 24 hours and 55 minutes

Total Property Exposed to Fire:	<u>\$0.00</u>
Total Property Damaged by Fire:	<u>\$0.00</u>
Total Property Save:	<u>\$0.00</u>


Inspections: 25

During the month of September full time members of the fire department averaged 57 training hours per person; part-paid members averaged 8 hours per person for the month.

Public Life & Safety:

- ~Installed 9 car seats sold 6 car seats
- ~Firemen Michael Mabe and Joseph Cohoon passed Firefighter level I inspection class
- ~Richmond County schools in our district have been inspected

Respectfully Submitted,



Charles C. Gardner
Fire Chief



Rockingham Police Department



W.D. Kelly, Chief of Police

To: Monty Crump

From: W. D. Kelly *WDC*
Chief of Police

Date: October 2, 2012
Ref: September Activity Report

On behalf of the Rockingham Police Department, I am pleased to submit this report for your consideration. The following activities have been undertaken by officers of the Rockingham Police Department.

Total Calls for the Month:	<u>1136</u>
Animal Control Calls:	<u>50</u>
Alarm Calls	<u>139</u>
Escorts:	<u>98</u>
Unlock Vehicles:	<u>118</u>

Charges Generating Arrest:

Felonies:	<u>9</u>
Misdemeanors:	<u>116</u>
Drug Violations:	<u>1</u>
Juvenile:	<u>2</u>
Warrants Served:	<u>114</u>
Citations:	<u>93</u>

Accidents Reported/Investigated:

Property Damage only:	<u>38</u>
Personal Injury:	<u>5</u>

Officer Hours Spent in Court:	<u>53</u>
Officer Training Hours Logged	<u>252</u>